

STANDING INSURANCE COMMITTEE

SPECIAL MEETING MINUTES

March 31, 2009 – Town Hall Conference Room One

- I. Call to order - Chairperson Bottalico called the meeting to order at 6:55 P.M.
- II. Roll Call - Members present: Jay Bottalico, Chairperson; Kris Nasinnyk; Christine Andrews, Mike Longo (left at 7:30), and Sharon Braverman. Others present: Lou Jachimowicz, Business Administrator; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Agent of Record Interviews –The following firms and their representatives were interviewed by the Committee. USI Connecticut, William Guerrero and Wayne Porter; H.D. Segur, Scott Sundberg; and R.C. Knox and Company, Joseph Peak and John Rose.
- V. Discuss and take action on Agent of Record proposals – The Committee discussed the various aspects of each company and their proposals. Ms. Nasinnyk made a motion that the Standing Insurance Committee recommend to the Newington Town Council that they appoint R.C. Knox and Company as the Town's Insurance Agent of Record for the period from July 1, 2009 through June 30, 2012, contingent upon a successful review of R.C. Knox' proposed fees. Second by Ms. Braverman. The motion passed unanimously. The Chairperson requested that the Town Manager's Office coordinate the placement of this appointment on the Town Council's agenda once the fee is finalized.
- VI. Any Other Business Pertinent to the Committee – None.
- VII. Public Participation - None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – the meeting adjourned at 9:35 P.M.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services